

Academic year 2022-2023

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CROUS procedure for students - Academic year 2022-2023

Before your arrival , you have to make an appointment with the CROUS on
<https://www.messervices.etudiant.gouv.fr/envole/>

The different Residence Halls of the CROUS are:

- ❖ Jussieu Residence Halls, 3 Avenue Albert Einstein, 69100 Villeurbanne
- ❖ Althea Residence Halls, 3 Avenue Albert Einstein, 69100 Villeurbanne
- ❖ Einstein Residence Halls, 1 bis/ 1ter Avenue Albert Einstein, 69100 Villeurbanne
- ❖ Archimède Residence Hall, 7 avenue Albert Einstein, 69100 Villeurbanne

Office hours:

Monday to Friday from 9:00 am to 1:00 pm and from 2:00 pm to 4:00 pm.
In order to be assigned a room/studio, you must arrive between Monday and Friday only.
The Residence Hall administration is closed the weekends.

Accommodation costs for the academic year 2022-2023:

Payments in cash or by card are accepted. Update of the rates on 01/09/2022.

CONCEPT	JUSSIEU	ALTHEA	EINSTEIN	ARCHIMEDE
Monthly rent	271€ (internet included)	393€ (internet included)	396€ (internet included)	406€ (internet included)
Security deposit (1)	230€	250€	250€	250€
Booking fees (2)	100€	150€	150€	150€
Renting of sheets (3)	10€	10€	10€	10€

(1) This amount will be reimbursed to you at your departure if no damage to the property has been caused.

(2) Booking fees are **bi annual** (You pay them **in September** and **in February**).

(3) The rent of sheets is optional.

The next documents must to be provided to the Residence administration at your arrival:

- A copy of your passport or ID Card
- 3 passport photos
- The accommodation **insurance certificate covering against fire and flood and Civil Liability**.
It is compulsory to give this document in order to obtain your room's keys. It is possible to buy it online:
 - <https://smerra.fr/4-assurances/7-assurance-logement>
 - <http://www.assurances-etudiants.com/>
 - <https://heyme.care/en/assurance/logement>
- The **Visa** obtained on messervices.etudiant.gouv.fr and on « **VISALE** »
- Your bank account information
- Proof of enrolment at CPE for the academic year 2022-2023
- The Housing documents from the CROUS

The other actions to be carried out during your stay at the Residence Hall are:

- To fill out and return the inventory of fixtures within the next 48 hours of your arrival.
- To pay the rent between the 1st and 10th of every month at the Administration office.
- **To give one month's notice prior to departure.** The first step is to come see me and then I will send an email to the Residence to let them know your date of departure. **If you don't do this, you will be charged by for one more month of rent after your departure.**
- To make an appointment with the Residence Hall administration before your departure to check the room's conditions. **The appointment can only have place on weekdays and not on weekends.**
- To provide your bank account details to the Administration so they will be able to reimburse you the security deposit by bank transfer.